

**PERSONAL REFERENCE (Teacher Applicant)**

NAME OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

The above-named applicant has applied for a teaching position in the Catholic schools in the Diocese of Evansville, and has listed your name as a reference. Please complete this form and send to: Catholic Schools Office, Teacher Placement, PO Box 4169, Evansville IN 47724-0169. Your honest and candid response will be appreciated and treated confidentially.

O=Outstanding    AA=Above Average    A=Average    BA=Below Average    U=Unsatisfactory

	<b>O</b>	<b>AA</b>	<b>A</b>	<b>BA</b>	<b>U</b>
Honest					
Intelligent					
Hard-working					
Self-reliant					
Enthusiastic					
Patient					
Tactful					
Courteous					
Healthy					
Orderly					
Punctual					
Pleasant					

- In what capacity have you known the applicant? \_\_\_\_\_
- How long have you known the applicant? \_\_\_\_\_
- What is your general opinion of the applicant's personal activities? \_\_\_\_\_  
\_\_\_\_\_
- What outstanding characteristics or skills will this applicant bring to the Catholic schools? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Further comments: \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Position \_\_\_\_\_

School/Firm \_\_\_\_\_ Telephone (    ) \_\_\_\_\_

**WAIVER:** *In accordance with the Family Rights and Privacy Act of 1974-75, I hereby voluntarily waive my right of access to all recommendations and/or reference information which I have authorized the Catholic Schools Office and interested schools of the Diocese of Evansville to obtain pursuant to my application of employment.*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_